

Charge Conference Parsonage Report 2020

Date:

Charge:
District:

Pastor:
District Superintendent:

Address of Parsonage:

1. It is mandatory that the committee inspect the parsonage once a year.
Date of inspection:
2. Has the committee reviewed the current Parsonage Guidelines available at <https://www.umcsc.org/home/wp-content/uploads/Parsonage-Guidelines-Approved-by-Cabinet-July-11-2018.pdf> Yes No Date of review:
3. Does the parsonage have the items listed under Section I & II of the current Parsonage Guidelines?
Yes No
4. From the inspection, please note below any needed furnishings and/or appliances which need to be replaced, and any repairs or additions that need to be made to conform to the Parsonage Guidelines or to ensure the structural integrity of the parsonage:

A. Recommendations:

B. Steps taken to meet each recommendation:

- 1.
- 2.
- 3.
- 4.

5. Has pastor been made aware of his/her responsibilities should damage occur because of pets being kept in the parsonage (see Parsonage Guidelines, Section III. K)? Initials Here: Pastor: Chair:
6. Have all discarded items been removed from the premises?
7. Has there been periodic pest extermination in the parsonage?
8. Parsonage Guidelines require a mold inspection every four years. Has the parsonage been tested for mold?
Yes No Latest test date:
9. Parsonage Guidelines require adequate funds for maintenance.
 - A. Are there sufficient funds budgeted for repairs and maintenance of the parsonage?
 - B. Are there funds for cleaning carpet when there is a change in the appointments?
 - C.. Are there funds for painting the interior?
10. For insurance purposes are there at least two copies of the inventory of parsonage furnishings?
 - A. Does pastor have a copy?
 - B. Is there a copy in the church's safety deposit box or with the Trustees?
11. Has the chairperson compiled, in notebook or file form, pertinent information as to purchase date and place, warranty, repair information, etc. for all items purchased for the parsonage?

Pastor's Comments:

Chairperson of P/SPR/Parsonage Committee's Comments:

Signature of Pastor

Signature of P/SPRC Chairperson

Signature of Board of Trustees Chairperson